



Ready for school,
ready for life.

Cincinnati
preschool
promise
Expanding Access to Quality Preschool





The Cincinnati Preschool Promise aims to provide our youngest students with the best start to school and life. We work to expand equitable access to high-quality preschool by offering preschool tuition assistance to families who need it most. We also work with preschool Providers to improve their Step Up to Quality star rating and support recruitment, retention, and wage parity in the early childhood education workforce.

This ongoing work is possible thanks to a significant investment from taxpayers, who renewed a 5-year Cincinnati Public Schools levy with overwhelming support. The 2020 levy includes \$33 million per year to strengthen K-12 education and \$15 million per year to expand access to quality preschool.

Our region values preschool as an essential part of a child's education and critical in supporting working families. The community acknowledges that the best outcomes are possible with continuous access to high-quality education, beginning with preschool and ongoing engagement throughout a child's educational experience. This academic support is especially true for preschoolers with the greatest need.

Kindergarten readiness and third-grade reading are short-term benefits of increased participation in preschool. The longer-term benefits, from middle school through high school, will produce a more qualified workforce and a community in which all residents have an opportunity to thrive.

Cincinnati Preschool Promise partners with the Cincinnati Public School district to help qualified families enroll their children in the public or community-based preschool of their choice.

Let's work together to ensure our youngest students are ready to succeed.

Frequently Asked Questions

Q: What is tuition assistance?

Families can apply for financial support, or tuition assistance, to help pay for quality preschool. Assistance will be paid directly to a Cincinnati Preschool Promise-approved provider.

Funding through Cincinnati Preschool Promise is flexible and works with Publicly Funded Child Care and Head Start. You will not lose any other support you are receiving. Instead, we may be able to fill gaps you have in paying for preschool for your child.

Q: How do I qualify for tuition assistance?

You qualify for tuition assistance if: (1) Your child will be 3 yrs old of age by September 30th (2) You live within CPS District Boundaries; and (3) You meet specific income guidelines.

EMAIL: INFO@CINCY-PROMISE.ORG

513-447-4CPP (4277) | WWW.CINCY-PROMISE.ORG

Enrollment Checklist

Here are the accepted forms of the required documentation for enrollment. Please submit one from each category. Copies are acceptable.

☐ **Household income** *(one of the following for all adults in the household except anyone not related by blood, marriage, adoption or legal guardianship):*

- Pay stubs from last four weeks
- Previous year's W-2(s) or tax returns
- Notarized Income affidavit validating self-employment or cash income
- Notarized Zero Income affidavit, using Cincinnati Preschool Promise's standard form (request form at info@cincy-promise.org)

☐ **Child's Age** *(one of the following that includes the child's birthday):*

- Copy of the child's birth certificate
- Child's passport
- State ID or Green Card
- Medicaid card
- Medical shot record
- WIC documents
- Baptismal certificate
- Hospital statement of birth
- JFS custody/guardianship documents

☐ **Proof of residency within the CPS district** *(an original or copy of one of the following):*

- Any piece of mail dated within the past 60 days and addressed to the parent/guardian from the federal, state or local government (such as Hamilton County Job & Family Services, Social Security, WIC, Child Support Enforcement Agency, etc.)
- Homeowner deed (a printout from the Auditor's website may be provided)
- Property tax statement dated within the past 12 months
- Mortgage statement dated within the previous 60 days
- Rental agreement signed by both the landlord and the tenant, including the landlord's contact information
- Homeowner or Renter insurance statement dated within the past 12 months
- Online confirmation of mortgage or rental payment dated within the past 60 days
- Gas, Electric, Water, Cable, Internet or Landline Phone Bill dated within the past 60 days (cell phone statements are not acceptable)
- Federal or state tax returns dated within the past 12 months
- Current copy of PFCC authorization with current caretaker address
- Temporary Living Arrangements Form for youth who are homeless or unaccompanied (request form at info@cincy-promise.org)
- Notarized Cincinnati Preschool Promise Property Owner affidavit (request form at info@cincy-promise.org)

☐ **Custody Documents, if applicable:** Copy of current custody status documents if the child's legal guardian is not the biological mother or father

☐ **Publicly Funded Child Care Authorization:** Copy of the child care authorization form stating the family's weekly co-pay amount (only for children receiving PFCC assistance)

***Please note:** If proof of other public funding through PFCC, Head Start or ODE is provided, Cincinnati Preschool Promise may waive income documentation requirements for participating families. For Head Start, family income must be verified after January 1, 2023 for CPP to waive the income documentation requirement.*



Section 1. General Child and Family Information

Child 1 Name:		Date of Birth:	Gender:
Child 2 Name:		Date of Birth:	Gender:
Phone Number:	Address:		
City:		State	Zip Code:
Parent/Guardian's Name:		Date of Birth:	Relationship to Child(ren):
Second Parent/Guardian's Name:		Date of Birth:	Relationship to Child(ren):
Email Address:			

What school year are you applying for? ☐ 2023-2024

Section 2. Additional Child and Family Information

Please indicate the child(ren)'s current housing status:

- ☐ Lives in a permanent residence
 ☐ Homeless
 ☐ Foster Care
 ☐ Other – please specify _____

Child 1	Child 1's Race/Ethnicity: ☐ American Indian/Alaskan Native ☐ African American/Black ☐ Asian or Pacific Islander ☐ Hispanic ☐ White (non-Hispanic) ☐ Other – please specify: _____
	Child 1's Primary Language: ☐ English ☐ Spanish ☐ French ☐ Other – please specify: _____
Child 2	Child 2's Race/Ethnicity: ☐ American Indian/Alaskan Native ☐ African American/Black ☐ Asian or Pacific Islander ☐ Hispanic ☐ White (non-Hispanic) ☐ Other – please specify: _____
	Child 2's Primary Language: ☐ English ☐ Spanish ☐ French ☐ Other – please specify: _____
Primary Language Spoken at Home: ☐ English ☐ Spanish ☐ French ☐ Other – please specify: _____	



Section 2 cont. Additional Child and Family Information

List the total number of people in your household including self and child applicant(s)
(required): _____

If applicable, list below other children under the age of 5 living in the household:

Name of Child:	Date of Birth:

Section 3. Preschool Information

Please provide the name of the Cincinnati Preschool Promise-participating preschool where you plan to enroll your child.

☐ Please check this box if you have not yet enrolled your child in a preschool program and you need assistance with finding a preschool provider.

Community Based Provider/Preschool Program:

Address:

City:

State:

Zip Code:

My child(ren) will be enrolled for the following schedule (choose one):

☐ Part-Day (up to 4 hours per day) ☐ Full School Day (6.5 – 8 hours per day)

My child(ren) will be enrolled for the following number of days each week:

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Is this your child's first preschool or early childhood education experience? ☐ Yes ☐ No

If no, where was your child previously enrolled? _____



Section 4. Income Information

Cincinnati Preschool Promise tuition assistance is based on household income. Participants are required to apply for and access any other sources of state or federal assistance that is available to them (e.g., Head Start or state child care subsidies) in addition to Preschool Promise funding.

Parent/guardian #1 employment and/or school status:

☐ Employed Full Time ☐ Employed Part Time ☐ Enrolled in school ☐ Unemployed

Parent/guardian #2 (if applicable) employment and/or school status:

☐ Employed Full Time ☐ Employed Part Time ☐ Enrolled in school ☐ Unemployed

Are you currently receiving Publicly Funded Child Care (vouchers)? ☐ Yes ☐ No

Section 5. Parent Ambassador Council

The Parent Ambassador Council is a group of parent representatives from preschool providers participating in Cincinnati Preschool Promise. The parent representatives will volunteer to meet quarterly to share their experiences with CPP, provide suggestions for growth, and promote CPP.

Would you like to volunteer as a parent representative? ☐ Yes ☐ No ☐ Maybe

Section 6. Tell Us How You Heard About Us

Please tell us how you first heard about the Cincinnati Preschool Promise (required).

☐ Radio/TV ☐ Online/Social Media ☐ School/Child Care Program ☐ Bus advertisement

☐ Newspaper ☐ Social Service Agency ☐ Friend/Family/Neighbor ☐ Printout/Flyer

☐ Other _____

What social media outlet do you use? _____

Join our Facebook parent/guardian page www.facebook.com/groups/cppparentsandguardians

Section 7. Photographic Consent

Do you the Parent voluntarily consent to be interviewed in order to share how CPP benefitted his/her family? Checking no shall have no impact on any other provision contained in this application. Checking yes is not mandatory to receive tuition assistance. By checking yes, Parent agrees that CPP may record Parent and/or child's story of how CPP tuition assistance and participation in CPP benefitted Parent's family. Parent hereby grants CPP an irrevocable, permanent right to record (including print, audio, video, and any other medium) such child's image, likeness, and voice (collectively, "Recordings"), and to reproduce, edit, modify, publicly publish, and otherwise use such Recordings in connection with CPP's goals and mission. All rights, title, and interest (including intellectual property rights) in and to the Recordings, and all derivative works thereof, shall vest automatically and solely with CPP.

☐ **Yes, Cincinnati Preschool Promise can record me & my child(ren).**

☐ **No, please do not record me or my child(ren)'s image, likeness, and/or voice.**



Section 8. Student-Level Information and Evaluation



Cincinnati Preschool Promise Preschool Evaluation PARENT PERMISSION TO RELEASE STUDENT INFORMATION

Cincinnati Preschool Promise (CPP) is a non-profit organization with the mission to provide quality early learning opportunities for the city's youngest learners and prepare them for kindergarten. As part of our process to best serve Cincinnati's children and families, children receiving CPP tuition assistance and/or enrolled in CPP programs, will participate in an evaluation that will allow us to understand the impact that CPP has made to extend our reach to families, improve access to quality preschool programs, and support centers in improving kindergarten readiness. The success of the CPP evaluation will depend on parents like you who support your child's education and those who are willing to help CPP and providers to improve kindergarten readiness for future students. As the parent of a child enrolled in a CPP preschool program, the collaborative is requesting your help with this process by granting permission for the evaluation team to share data with centers. To do this we are requesting the following data to access kindergarten readiness: Student ID Number (Statewide Student Identifier or the District, School, or Provider-Assigned Unique Identifier), School and/or Provider Name, Demographics (Date of Birth, Sex, Race/Ethnicity, Address), Preschool and Kindergarten Readiness Assessment Results, Preschool/School Enrollment, Attendance, Third Grade State Reading and State Math Assessments, Child's Disability Status, and Child's IEP status. There are no risks or direct benefits to participating in the evaluation for this program, however, your participation may provide information that would support early learning centers in improving kindergarten and academic readiness in the future. This evaluation will be conducted after your child has completed their preschool experience. Your child's information will be kept confidential and secure. Identifiable information will be destroyed by the evaluator once information is reported and the evaluation is complete. Your decision to share information with centers is optional and will not impact your child's education or services. You may opt out of the kindergarten readiness evaluation at any time.

By signing and submitting this consent form, I authorize the Cincinnati Preschool Promise collaborative and evaluation team to access and include my child's information as listed above in the CPP kindergarten readiness evaluation. Data will also be confidentially shared with CPP partners, including Innovations in Community Research and Program Evaluation, Cincinnati Public Schools, and the Community Builders Institute. The retroactive start date of this authorization began January 1, 2017 and expires December 31, 2025.

INSTRUCTIONS FOR COMPLETING THE FORM:

- 1. One permission form per child must be completed and signed.**
- Completed forms should be submitted to your child's preschool.
- Written notice to opt-out of the evaluation can be submitted to your child's preschool at any time.



PART A. CHILD TO BE INCLUDED IN THE EVALUATION (PLEASE PRINT)

Child's Legal First Name:	Middle Initial:	Child's Legal Last Name:
Date of Birth (MM/DD/YYYY):	Gender (Check One): ☐ Male ☐ Female	
Race/Ethnicity (Check One): ☐ African-American/Black ☐ American Indian/Alaska Native ☐ Asian ☐ Caucasian/White ☐ Hispanic/Latino ☐ Multi-Racial ☐ Native Hawaiian/Pacific Islander ☐ Other _____		
Full Name of Preschool Child is Currently Attending:		
School You Plan to Enroll Your Child in Kindergarten:	District:	

PART B. PARENT CONTACT INFORMATION

Parent/Guardian First Name:	Parent/Guardian Last Name:		
Parent Phone Number: ()			
Parent Email:			
Home Address:	City:	State:	Zip Code:
Parent/Guardian Signature			Date



PART A. CHILD TO BE INCLUDED IN THE EVALUATION (PLEASE PRINT)

Child's Legal First Name:	Middle Initial:	Child's Legal Last Name:
Date of Birth (MM/DD/YYYY):	Gender (Check One): ☐ Male ☐ Female	
Race/Ethnicity (Check One): ☐ African-American/Black ☐ American Indian/Alaska Native ☐ Asian ☐ Caucasian/White ☐ Hispanic/Latino ☐ Multi-Racial ☐ Native Hawaiian/Pacific Islander ☐ Other _____		
Full Name of Preschool Child is Currently Attending:		
School You Plan to Enroll Your Child in Kindergarten:	District:	

PART B. PARENT CONTACT INFORMATION

Parent/Guardian First Name:	Parent/Guardian Last Name:		
Parent Phone Number: ()			
Parent Email:			
Home Address:	City:	State:	Zip Code:
Parent/Guardian Signature			Date



Section 9. Parent Agreement & Release of Information

The undersigned parent/legal guardian of the child identified in this application, for him or herself and on behalf of such child (collectively, the “Parent”), declares that the information reported in this application is true, correct, and complete. Parent agrees to provide, if requested, any necessary documentation to support the information required.

Parent hereby authorizes Cincinnati Preschool Promise, LLC, an Ohio non-profit limited liability company (“CPP”), to release any information in this application (the “Data”) to individual preschool providers, CPP affiliates, and public agencies, including without limitation, the Ohio Department of Jobs and Family Services, Ohio Department of Education, Cincinnati Public Schools, and Head Start, for the purpose of record keeping, audits, and improving access to quality preschool education. Parent releases CPP and CPP’s members, directors, officers, employees, affiliates, attorneys, consultants, and agents, and their respective heirs, executors, administrators, successors, and assigns (collectively, the “CPP Group”) from any and all claims, demands, liabilities, damages, or causes of action arising from the release of Data, this application, any action or omission of the child’s preschool provider, or any tuition assistance provided on behalf of the child.

Parent understands the importance of regular attendance for student learning. Parent represents that s/he understands the CPP attendance policy, which allows for up to 5 total absences per month. A child who misses 6 or more days per month may have his/her tuition assistance prorated.

CPP may request other information in the event of an audit. CPP will not sell or rent the data to third parties without Parent’s consent. CPP may, however, use the data to support CPP’s goals and mission.

The releases, waivers, and consents contained in Section 7 and 8 are entered into in connection with this application and the Manual. Parent understands that, in addition to any other remedy available at law or in equity, CPP can (in its sole and absolute discretion) terminate the tuition assistance if the Parent or child fails to comply with any provision of this application, the Manual, or any rules set forth by the child’s preschool provider. Parent acknowledges that CPP tuition assistance is determined in accordance with a formula that takes into account household income, family size, and the SUTQ rating of the preschool provider. Completion of this application does not guarantee selection for or receipt of tuition assistance. CPP tuition assistance is dependent upon annual public and private funding, and CPP Board approval each year; therefore, CPP reserves the right to suspend or terminate tuition assistance payments at any time, in its sole and absolute discretion, without penalty.

The undersigned parent/legal guardian has executed this application on the date set forth below.

Child(ren)’s Name(s):

Parent/Guardian’s Name (print):

Signature:

Date:

Please submit your application with all required documentation to: info@cincy-promise.org or, you may mail your application with all required documentation to:

Cincinnati Preschool Promise, P.O. Box 6629, Cincinnati, OH, 45206



Additional Children

Child 3	Child 3 Name:	Date of Birth:	Gender:
	Child 3's Race/Ethnicity: ☐ American Indian/Alaskan Native ☐ African American/Black ☐ Asian or Pacific Islander ☐ Hispanic ☐ White (non-Hispanic) ☐ Other: _____		
	Child 3's Primary Language: ☐ English ☐ Spanish ☐ French ☐ Other: _____		
Child 4	Child 4 Name:	Date of Birth:	Gender:
	Child 4's Race/Ethnicity: ☐ American Indian/Alaskan Native ☐ African American/Black ☐ Asian or Pacific Islander ☐ Hispanic ☐ White (non-Hispanic) ☐ Other: _____		
	Child 4's Primary Language: ☐ English ☐ Spanish ☐ French ☐ Other: _____		
Child 5	Child 5 Name:	Date of Birth:	Gender:
	Child 5's Race/Ethnicity: ☐ American Indian/Alaskan Native ☐ African American/Black ☐ Asian or Pacific Islander ☐ Hispanic ☐ White (non-Hispanic) ☐ Other: _____		
	Child 5's Primary Language: ☐ English ☐ Spanish ☐ French ☐ Other: _____		

☐ Check this box to confirm that all information provided in sections 1-9 of the application, as well as any supporting documentation provided, applies to the children listed above.